

AWTREY VIKINGS CONDUCT GRADE CHOICE PATHWAYS

LATE WORK, MINOR INFRACTIONS, AND MAJOR INFRACTIONS PLAN

Comparing the progress report conduct grades for Late Work, Minor Infractions, and Major Infractions, the student will earn the lowest conduct grade for the progress report. All satisfactory conduct grades are required to earn honor roll status.

LATE WORK PLAN

For students who do not complete required, graded work, the following plan will be followed:

1. The student will write “Late Work” in the agenda inside the subject area box on the weekly calendar page on the date due.
2. The teacher will initial the box, record “SL” or “SS” for Silent Lunch or Study Skills (the time period assigned to complete work), and the date to serve this time.
3. A “0” grade will be recorded with a “Late Work” comment for ParentVUE Access, and the new grade will be updated when the assignment is completed.
4. For the six week progress report period, 0-2 late work offenses will earn a Satisfactory (S) conduct grade, 3-5 offenses will earn a Needs Improvement (N) conduct grade, and 6+ offenses will earn an Unsatisfactory (U) conduct grade.
5. For the semester report card conduct grade, all three progress report conduct grades will be reviewed. 2 or more “S” conduct grades (without a “U”) will earn a Satisfactory conduct grade. 2 or more “N” conduct grades, 2 “S” and 1 “U” conduct grades, and 1 of each (1 “S”, 1 “N” and 1 “U”) will earn a Needs Improvement conduct grade. 2 or more “U” conduct grades will earn an “Unsatisfactory” conduct grade.

MINOR INFRACTIONS PLAN

For students who commit a minor infraction, including minor acts of disrespect, tardy to class, BYOD violations, and academic dishonesty (cheating or plagiarism) violations, the following plan will be followed:

1. Teachers will record a code within the subject area box in the weekly calendar page on the infraction date based on the offenses numbers as noted below. For example, a “S3” represents the third minor infraction within a six week period.

GRADE/LEVEL	OFFENSE NUMBERS AND CONSEQUENCES
S Level 1	Offense 1: Warning Offense 2: Parent Notification Offense 3: Silent Lunch and Parent Notification
N Level 2	Offense 4: Grade Level Administrator Warning Offense 5: Parent Notification Offense 6: After School Detention, Behavior Plan, and Parent Notification
U Level 3	Offense 7: Principal Warning Offense 8: Parent Notification Offense 9: Discipline Referral and Behavior Plan update

2. Parent notification can include an e-mail notification, and confirmed notification is needed for assigned consequences.
3. The semester conduct grade will be derived by using the same plan as late work offenses.

MAJOR INFRACTIONS PLAN

For students who commit a major infraction, including major acts of disrespect (i.e. significant verbal or physical acts of disrespect), a discipline referral will be earned with appropriate consequences. Parents will be contacted for each offense. For the class period the major infraction was committed, a student will earn a “N” conduct grade for the 6 weeks if ISS (in-school suspension) is earned as a consequence. A student will earn a “U” conduct grade for the 6 weeks if OSS (out-of-school suspension) is earned as a consequence. The semester conduct grade will be derived by using the same plan as late work offenses and minor infractions.